



Dear Prospective Client

Thank you for your interest in opening an Account with West Direct Express Courier.

To proceed, we require the attached Credit Application to be completed in full, signed, and returned to sales@westdirect.ca and accounting@westdirect.ca

Our preferred methods of payment are:

1. EFT/ACH Transfer
2. Email-Transfer
3. Visa or Mastercard

Once the signed form is received, please allow 24-48 hours to complete credit reference checks prior to opening the account.

If you have any questions, please do not hesitate to contact us.

Regards,

West Direct Express Courier

403-264-6666





Business Information			
Legal Name	Payment Method: EFT E-Transfer Credit Card Cheque		
Billing Address:	Hours of Operation		
City:	Postal Code:	Lunch Hours	
Phone:	Fax:	GST Exempt	Yes No
Email:	API Access Required:		Yes No
Type of Firm	Proprietorship <input type="checkbox"/>	Partnership <input type="checkbox"/>	Corporation <input type="checkbox"/>

Trade Name (if different)			
Service Address (if different)			
City:	Postal Code:		
Phone:	Fax:		
Email:			
Date of Incorporation:			

Contacts			
President			
Office service Admin/ Manager	AP contact		
Phone:	Phone:		
Email:	Invoice Email:		

Brand		
West Direct Express	Rockyview Transport/Canmore Courier	Chariot Express

Trade/Credit References (If no Trade Reference are available, a credit card is required to have on file.)			
Name	Phone	Fax	Email

How did you hear about us?

Terms – Please Note
The liability of the Carrier will be limited to \$2.00 per lb. or \$4.41 per Kg, unless a higher value is declared, for which an insurance fee is paid at the rate set by the carrier on the declared value. The carrier will not be held responsible for consequential loss, or delay of a shipment. The carrier is defined as West Direct Express Courier.
Invoices are due upon receipt. An interest charge of .385% per week (20% per annum) shall be assessed on account balance exceeding 5 weeks. if legal action is taken to effect collection on past due accounts, the purchaser agrees to pay all collection and/or legal fees. Any disputed charges must be advised to our billing department within thirty (30) days of invoice date. Full terms at westdirect.ca/terms

I, the undersigned, have agreed to the stated terms

Name (please print)	
Authorized Signature	
Title	
Date	

Unit 30, 333 28 Street NE, Calgary AB, T2A 7P4

403 264 6666

csr@westdirect.ca

accounting@westdirect.ca

www.westdirect.ca

